

## Project Extension/Change Request – UT Austin ERC

(Due ~ 35 days prior to the next ERC Advisory Board meeting, see exact deadline on ERC website)

Request for:	<input type="checkbox"/> extension <input type="checkbox"/> change <input type="checkbox"/> both
Principal Researcher Name & UT EID:	
Co-Researcher Name & UT EID:	
Researcher Institution/Organization:	
Project Number:	
Research Project Title:	
Original Project Approval & End Dates:	
Requested NEW End Date:	

### Considerations

- Researcher(s) cannot resubmit the same proposal to the ERC Advisory Board as a new project in lieu of an extension form. The new submission must include significant modifications indicating that it is not a reiteration of an expired project.
- Substantial change requests will require the researcher(s) to resubmit a new proposal to the ERC Advisory Board.
- Extensions are granted based on the rationale of the request, initial approval period, and secured funding status of the project.
- Researcher(s) should review the *Policies & Procedures for Approved Projects* for details on extensions and project amendments prior to completing this request.

- **Answer the questions below in numbered format.**
- **Submit this request form and supporting documentation to the UT ERC Director and the Database Administrator by the deadline specified on the Home and Calendar pages of the [UT ERC website](#).**
- **The information provided will be used to determine if the request shall be granted.**

1. What project activities have been completed? What has been achieved?
2. What project activities have not been completed? What has not been achieved?
3. What is the reason that the extension is needed? Provide the reason for the delay and any supporting documents to substantiate your circumstance. If the reason is related to the data availability include: a) what data was originally requested; b) what data has already been used; and c) what types/years are still needed and why.
4. Is there a change in the research questions and/or methodology accompanying the project extension? If so, be specific, comparing the original project to the revised project. Are there proposed changes in researchers?